

Dear Agent

Privacy Policy pursuant to art. 13 of Regulation EU 2016/679 on the Processing of Personal Data

The Controller

Please note that, pursuant to Regulation EU 2016/679 (hereinafter: “**Regulation**”), your personal data, gathered for the purposes of concluding an agency and commercial representation contract, will be processed by Molini Pivetti Spa, with registered office in via Renazzo 67, 44045 Renazzo (Fe) in its capacity as Data Controller (“**Controller**”).

The Controller will process the personal data (art. 4(1) of the Regulation) for the following purposes:

a) **Administration and management of employment relationships with staff holding agency and commercial representation contracts**

The legal basis of the processing for the purposes listed in letter a) is the performance of a contract the data subject is involved in or the fulfilment of pre-contractual requirements at the request of the data subject (art. 6(1)(b) of the Regulation).

b) To fulfil statutory obligations deriving from the contract

The legal basis of the processing for the purposes listed in letter b) is to comply with a legal obligation to which the Controller is subject (art. 6(1)(c) of the Regulation).

The provision of your personal data for the purposes indicated above is optional, but if you do not provide them it will not be possible to correctly manage the agency contract according to the relative laws.

Recipients of the personal data

Your personal data may be disclosed to:

- physical persons authorised by the Controller to process your personal data following their signature of a confidentiality agreement (e.g. employees and system administrators);
- third parties (for example: Accountants, Lawyers, Work Safety and Hygiene experts), some of whom work in their capacity as Data Processors (for the complete and updated list of data processors write to info@pivetti.it);
- bodies or authorities to whom the disclosure of your personal data is mandatory due to legal provisions or orders issued by the authorities (for example, ENASARCO and Financial Administration offices).

“The Controller shall not transfer your personal data outside of the European Economic Area”

Retention of personal data

Your personal data will be retained for the duration of the contract/mandate. Without prejudice to any further retention provided for in the applicable laws, including the provisions of art. 2946 of the Italian Civil Code. More information is available from the Controller.

Your privacy rights (articles 15 and following of the Regulation)

You have the right at any time to request from the Controller access to and rectification or erasure of personal data or to object to processing, and have the right to request the restriction of processing in the cases laid down in art. 18 of the Regulation, and to receive them in a structured, commonly used and machine-readable format, in the cases laid down in art. 20 of the Regulation.

Requests must be submitted in writing to the Controller at the following address info@pivetti.it.

In any case you always have the right to submit a complaint to the Italian Data Protection Authority (Garante per la Protezione dei Dati Personali), pursuant to art. 77 of the Regulation, if you think that your data has been processed in breach of the laws in force.